



LISNAVAGH HOUSE & GARDENS

TERMS & CONDITIONS FOR WEDDING PARTIES 2021/22

Deposits & Accounts *

To secure your booking and reserve accommodation in Lisnavagh House a non-refundable deposit of **€2,000.00** (Euros) is required within 10 days of your booking.

Lisnavagh must receive the final balance of the House/Garden Rental & Accommodation Account **six weeks** before your Wedding Day. All Invoices and payments shall be designated in Euros. Any late bookings or additional extras must be settled prior to departure.

Cancellations

- In the unfortunate event of a cancellation of a wedding Lisnavagh must be notified at the earliest opportunity. There will be no penalty payment beyond the forfeiture of the non-refundable deposit. We would recommend that you take out cancellation insurance to cover this cost.
- Lisnavagh reserves the right to cancel any event at any time if circumstances are such that this is deemed to be necessary and within reason. For example: -
 1. Where Lisnavagh believes the booking might prejudice its reputation.
 2. Where evidence is received that clients are financially unable to meet the cost of the event.
 3. Where guests attending a Wedding behave in any way considered to be detrimental, offensive or contrary to normal expected standards of behaviour.

Other

- Lisnavagh House can seat up to 15 guests in the Dining Room for micro House Weddings/Parties. Please note that Lisnavagh House is not a self catering house.
- Caterers recommended by us are the caterers that we ask you to use unless there is a reason that you have discussed with us at Lisnavagh.
- Our price guides are based on a two or three night stay in Lisnavagh House. Other Lisnavagh accommodation is separately priced.
- The bedrooms at Lisnavagh are designed for a maximum of two occupants except in the case of a cot for a baby or small child. Cots are available on request.
- Lisnavagh House night porter reserves the authority to bring the party celebrations to a close anytime between 3am and 4am (or earlier if necessary). This also applies to the party the night after the wedding.
- Public Health Advice in relation to numbers at events during Covid 19 pandemic applies to each event.
- All drinks for your wedding weekend must be sourced through Lisnavagh.
- Lisnavagh supplies 170 of each - slim jims/wine and champagne glasses.
- Minimum numbers of guests apply for bar opening on Day 2.
- Guests are strictly forbidden to bring their own alcohol into the Garden Wing at Lisnavagh unless it is prearranged by the couple for the second day bbq. Any alcohol seen to be brought in will be removed by our night porter or bar staff. There is a bar on site where drinks are available. Please make sure your guests are aware of this.
- The Brick Barn and the Courtyard Stables are not party zones for guests.

- Drones are allowed with permission and personal insurance at Lisnavagh.
- Lisnavagh welcomes babies and children, however they are the responsibility of their parents or guardian while staying at Lisnavagh House. Baby sitting is possible upon request in the guest accommodation.
- Pets are not permitted at Lisnavagh House. Dog sitters are available on request.
- Lisnavagh House and other accommodation are all non-smoking indoors. Guests wishing to smoke must do so outside.
- Lisnavagh will not be liable for any loss or damage to property owned by or in the custody of the Wedding Party or their guests.
- The client is responsible for any breakages, theft or damage at Lisnavagh House & Gardens (including any accommodation or areas on site that has been reserved for their guests) during their wedding. As a security Lisnavagh will need to retain credit card details prior to the event.
- The venue and catering area is equipped with fire safety blankets and extinguishers. If there is any tampering with these items by any of the guests there will be a charge to the client.
- Lisnavagh House & Gardens is covered by public liability insurance. In light of recent public health concerns, we advise that couples take out wedding insurance against their event.
- Access to your accommodation will be available after 2pm on the day of arrival. If you will arrive after 7pm please contact us in advance to arrange an arrival time. We may not be able to accommodate you if you arrive earlier than the agreed time. Keys can be left with a responsible person for late arrivals.
- Our price guides include 13.5% VAT and as VAT rates are subject to any government changes at any time, VAT will be altered accordingly.

I/We have read and understand the above agreement, we agree to the terms of hire,

Signed.....

Nominated host(s) responsible for this agreement

NAMES OF COUPLE TO BE:

(BLOCK LETTERS).....

ADDRESS (BLOCK LETTERS).....

.....

Contact Tel Nos.....

Email address.....

Date of Wedding **Church or Civil Ceremony**.....

DATES OF HIRE - LISNAVAGH HOUSE

How many nights Arrival..... Departure.....

Number of Wedding Guests (approx) **Any guests for Afters (approx)**.....

ACCOMMODATIONS

All of our cottage accommodations are open on Airbnb for guests to book independently. If you would like to secure certain accommodations please do let us know and we can reserve these for you. If accommodations are unreserved 6 weeks prior to the event we will release these on Airbnb for your wider party.

DO YOU REQUIRE THE COTTAGE (depending on availability) & STABLE ACCOMMODATION HELD? YES OR NO

Cottages (2 night minimum)

How many cottages? Arrival..... Departure.....

10 x Stable Rooms – Double Ensuites, 1 ,2 or 3 night options.

How many stable rooms Nights Arrival..... Departure.....

BOOKING DEPOSIT

Deposit Amount Paid

Paid by Card / EFT / Cheque

Date...../...../.....

Payee.....

CREDIT CARD DETAILS (retained for breakages or thefts and unpaid invoices only and details are destroyed after the event if they are not needed)

Card number

Expiry date

Name on card.....

CVV number.....